



City of Hoonah

P.O. Box 360 Hoonah, AK 99829 (907) 945-3663 Fax (907) 945-3445

**Harbor Board Meeting Minutes**  
**Monday, October 3, 2016**  
**6:00 pm**  
**Council Chambers**

**Agenda:**

**I. Call to order**

Meeting called to order at 6:02 pm

**II. Roll Call**

Members Present: Chairman Shawn McConnell, Bill Miller and Stan Savland

Members Absent: Bob Medlin, Bill Veler.

Others Present: City Administrator Gray, Harbormaster Sherry Mills,  
Assistant Harbormaster Arlen Skaflestad.

Public: Denny Mayer.

**III. Approval of Minutes**

- **September 12, 2016**

M/S – Bill Miller, Stan Savland – To accept the meeting minutes from  
September 12, 2016. Motion passed

**IV. New Business:**

**a. Administrators Report**

City Administrator Gray provided an update on the electrical work completed by Alaska Electric on the electrical panel for the Harbor Lights circuit at the Harbor. Work is complete and we are no longer in danger of losing our power supply in the future. It will be good for another 30 years.

Southeast Communications will be completing the camera installation in the coming weeks. Once complete the Harbor Department will have access to the system for monitoring use of the Harbor Facilities. At this point in time, the cameras are recording but not being monitored. If any suspicious activity arises, the Harbor Department can contact the City Administrator to review footage.

## **- Harbor Department Update**

Harbormaster Sherry Mills provided an update on Harbor Operations.

1. Materials have been ordered for the Tidal Grid. Work will consist of replacing the covering planks for the steel bents that comprise the grid. The work will entail just covering the bents and not trying to replace the outside walkway that does little use for Grid users. This will save on time and labor costs for the Harbor Department.
2. Both Harbor Loaders are in need of repairs, and staff will be addressing them this week.
3. Hydraulic Trailer needs some of the hydraulic hoses that need to be replaced. Assistant Harbormaster Skaflestad will investigate options for the best replacement options. Those options include stainless steel tubing and or stainless steel fittings to try and head off continual replacement costs for the Hydraulic trailer.
4. The Harbor Department has hauled 124 boats through October 3, 2016.
5. Security Gates will be installed at the HMIC yard after the Loaders are repaired.
6. Harbor like all City Departments, had a pressure vessel inspection completed by the State of Alaska. The Harbor has a few corrections to be made in order to be in compliance. Parts have been ordered and will be installed shortly.
7. LED lights at the Harbor are coming on early in some instances. This is a function of the photo cell needing to be adjusted. Even with the early turn on, the Harbor will see significant savings over the old HPS lights that were in place.

Harbor Board Member Comments:

Board Member Miller – Would like the Harbor Staff to address long term parking as it is turning into storage.

Boat Storage cannot be allowed in the parking lots of the Harbor. Education of users will begin when they receive launch permits. Staff will also work on signage and enforcement to try and address the problem.

City Administrator will look into the ability of creating a fine schedule for the Harbor parking situation in concert with DPS.

Assistant Harbormaster Skaflestad asked that the Board consider a rate increase for the HMIC services, to include the Lift fees and yard storage. To keep in mind that the storage rates should include an escalating fee base. The concept is to have the

first year rate be x, year 2 will be 2 times x, year 3 will be 3 times x..etc.... City Administrator will look at a rate increase to be considered by the Board for the coming year, and bring back a draft rate increase for their consideration at a meeting later this winter.

Assistant Harbormaster Skaflestad brought up the issue that the Harbor Department needs to replace our remote control for the Lift. The existing remote control is no longer supported and we need to buy the newer version. The Travel Lift also needs to be inspected by Kendrick Equipment, to ensure that we are operating our Lift in a safe manner. Since the City has a positive balance on our Harbor Improvement grant, the City Administrator will coordinate the ordering and inspection and will charge this work to our Grant.

Chairman McConnell-

Asked for an update on the long term delinquent boats in the Harbor – specifically the Cirrus, Pirates Pride and Log Dog. Harbormaster Mills reported that the Pirates Pride was current, the Log dog was ½ caught up on his bills and the Cirrus was past due.

Discussion ensued about the liability of having the Cirrus in the Harbor and steps that can be taken to get the vessel out of the Harbor. Harbormaster Mills will begin by getting letters out declaring impoundment is imminent for those that are in arrears. Again, the focus will be on the Cirrus to ensure that City property does not get damaged by the potential sinking of the Cirrus. Tied to this initiative, all boats in the harbor that have not been able to demonstrate that they can be underway under their own power in the past 6 months will be issued letters to demonstrate that they can. If the vessels cannot successfully get underway, they will be asked to leave the Harbor.

Pest issues in the Harbor – Can the Harbor Department look at installing pile caps at the Harbor and potentially furring strips on the overhead wires to prevent the roosting of gulls and crows?

Also can we address the mink problem at the Harbor? Need to investigate who or how to begin trapping the mink to mitigate continued damage to Harbor Users' Vessels.

## **V. Adjourn**

Meeting Adjourned at 7:08 pm.