Community Comment & Action Form

We encourage open communication and believe the best way to improve is to be aware of the compliments, the suggestions, and the concerns of the public. Please take time to express your feelings in writing so they can be passed on and addressed. Also, let us know if you would like to volunteer some of your time to help make Hoonah a better place to live and raise a family.

Department: _____

☐ Thank you ☐ Suggestion ☐ Concern

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Name Date Contact Number (if desired)

☐ YES, PLEASE CONTACT ME ABOUT VOLUNTEERING SOME OF MY TIME TO HELP.

Department Response: Date _____ (if a contact number is provided, also give the reporting party a courtesy call.)

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(over)

Supervisor & Administrative follow-up: Date_____

Thank you all for taking time to provide input and response.

- ☐ **Copy to department**
- ☐ **Copy to file**
- ☐ **Copy to** _____